



Organization for Security and Co-operation in Europe

INTERNSHIP TERMS OF REFERENCE

TOR 10 - Conflict Prevention Centre (CPC)/Forum for Security Co-operation

Background:

The Conflict Prevention Centre (CPC) plays a key role in supporting and co-ordinating the OSCE's activities in the field, in providing analysis and policy advice to the Secretary General, the OSCE/FSC Chairmanships, Troika members and participating States; in leading work on all aspects of the conflict cycle, and supporting the various formats dealing with protracted conflicts. The CPC serves as the focal point in the Secretariat for co-ordinating and developing the OSCE's role in the politico-military dimension.

The Forum for Security Co-operation (FSC) is an OSCE decision making body dealing with the politico-military aspects of security and provides a forum for political dialogue for the OSCE participating States. The FSC Support Unit within the Conflict Prevention Centre at the OSCE Secretariat supports the work of the FSC by providing support and expertise. The Unit fosters implementation of all agreed Confidence- and Security-Building Measures (CSBMs) and develops assistance projects on Small Arms and Light Weapons (SALW) and Stockpiles of Conventional Ammunition. The Unit acts as a focal point and prepares reports and overviews on military information exchanged by participating States.

Tasks and Responsibilities:

Under the direct supervision of the CSBM Officer, the intern will be tasked with the following duties:

- Providing assistance to FSC staff in daily work related to conventional arms control, CSBMs, SALW, stockpiles of conventional ammunition (SCA), and the OSCE Code of Conduct on Politico-Military Aspects of Security;
- Assisting in preparation for the thematic meetings;
- Assisting in facilitating the OSCE-UNODA Scholarship Training programme on Arms Control, Non-Proliferation and Disarmament;
- Drafting Highlight reports of the FSC meetings and FSC Troikas and co-ordinating participation of speakers;
- Providing assistance and preparing background papers/research on arms control, CSBMs, SALW/SCA and other topics;
- Supporting the update of the internal databases on CSBMs and SALW;
- Performing other duties as assigned.