



Organization for Security and Co-operation in Europe

INTERNSHIP TERMS OF REFERENCE

TOR 7 - OSCE Representative on Freedom of the Media

Background:

To ensure compliance with media-freedom commitments agreed upon by participating States, the **Office of the OSCE Representative on Freedom of the Media (RFoM)** was established in December 1997. The function of the Representative is to observe relevant media developments in OSCE participating States with a view to providing early warning on violations of freedom of expression. The Representative concentrates on rapid response to serious non-compliance with OSCE principles and commitments by participating States. In case of serious problems caused, for instance, by obstruction of media activities and unfavourable working conditions for journalists, the Representative seeks direct contacts with the participating State and other parties involved, assesses the facts and contributes to the resolution of the issue. Another task is to assist participating States by advocating and promoting full compliance with OSCE principles and commitments regarding freedom of expression and free media. Assistance is typically provided in the form of legal analyses of legislation, organizing conferences and roundtables during which best practices are shared and promoted, preparing topical publications and guidebooks on media freedom matters and providing training seminars for media and government officials.

Tasks and Responsibilities:

Under the direct supervision of Senior Secretary, the intern will be tasked with the following duties:

- Monitoring media-freedom issues in assigned OSCE participating States;
- Assisting with research on incidents of harassment, intimidation and assaults against journalists within the OSCE region;
- Conducting general research assignments and assisting in creating written materials, including political and media background notes, briefing material and official correspondence;
- Translating and editing documents related to RFoM activities in line with his/her language skills;
- Taking notes and drafting summaries at formal and informal meetings, including meetings of the OSCE Permanent Council and relevant committees;
- Assisting with organizing meetings, conferences and events, as required;
- Performing other related duties as assigned.