



Organization for Security and Co-operation in Europe

INTERNSHIP TERMS OF REFERENCE

TOR 24: Office of Internal Oversight (Audit portfolio)

Background:

The Office of Internal Oversight (OIO) is part of the OSCE Secretariat in Vienna, Austria. OIO is responsible for planning and delivering internal audits, investigations, and independent evaluations of the Organization's activities, including field operations. The work of OIO assures the adequacy of governance, risk management, and internal control, ensures compliance with the Organization's internal control framework, and enhances performance and the efficiency and effectiveness of operations.

Scope of Work:

Under the direct supervision of the Head of Internal Audit, the selected intern will be tasked with the following duties:

- Supporting planning and execution of as well as the reporting on internal audit assignments;
- Supporting preparation of the forthcoming periodic external review of compliance with the International Standards for the Professional Practice of Internal Auditing (Institute of Internal Auditors);
- Participating in the measurements of the impact of selected past audit recommendations;
- Performing other duties as assigned.