

Opening 7: Conflict Prevention Centre/ South Caucasus desk (CPC/South Caucasus)

The Conflict Prevention Centre (CPC) plays a key role in supporting and co-ordinating the OSCE's activities aimed at reducing tensions, responding to conflict situations and providing support in addressing the root causes of conflicts and instability through structural prevention and peacebuilding. It facilitates the work of OSCE field operations, provides analysis and policy advice to the Secretary General and the Chairperson-in-Office; leads Organization's activities in developing and implementing conflict cycle toolbox and supporting various negotiating formats and special/personal representatives dealing with protracted conflicts. The CPC also serves as the focal point in the Secretariat for coordinating and developing OSCE's role in the politico-military dimension and supporting the work of the OSCE Forum for Security Co-operation (FSC).

The Policy Support Service (PSS) serves as the Organization's primary point of contact on all matters concerning field operations; it monitors the implementation of the mandates of the individual field operations and advises the Secretary General (SG) and the Chairmanship on related policy issues. It also analyses early-warning signals regarding the situation in the field and recommends the implementation of relevant preventive or reactive action. Support provided to the SG and the Chairperson-in-Office includes background information, policy support and advice, draft decisions, draft statements and summary records. PSS facilitates the co-ordination of programmes and activities among field operations and with those of OSCE specialized units within the Secretariat and institutions and assists field operations in the Performance-Based Programme Budgeting (PBPB) process. The PSS is composed of four regional desks covering Eastern Europe, South-Eastern Europe, the Caucasus and Central Asia.

Tasks and responsibilities:

- 1) Monitor and analyse developments in the South Caucasus;
- 2) Contribute to research on political topics, draft background papers and reports, compile briefing material;
- 3) Support the implementation of selected extra-budgetary projects;
- 4) Provide information to the OSCE CPC members in support of their engagement in the Geneva International Discussions and the Incident Prevention and Response Mechanism;
- 5) Attend meetings and draft summaries, notes and reports for internal distribution;
- 6) Liaise with Delegations as necessary and on instruction;
- 7) Take up any other relevant responsibilities as assigned by the SPSS.